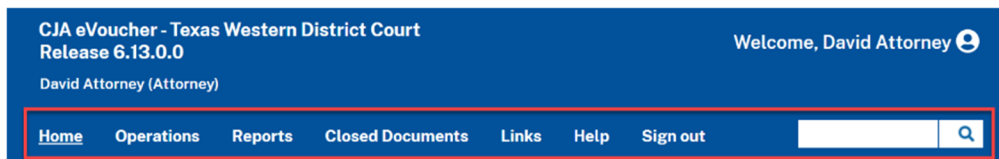
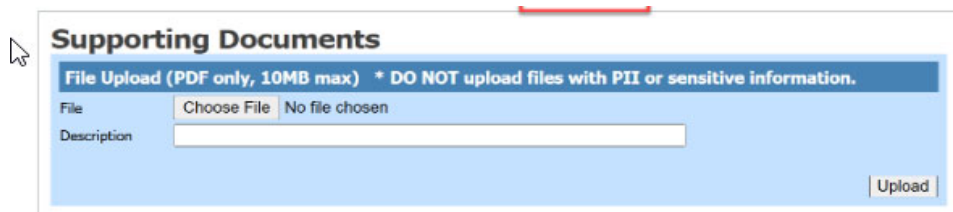


eVoucher is being upgraded and will be unavailable on Saturday, September 12, from 7:00 a.m. to 1:00 p.m.

One of the upgrade's new features is a **Closed Documents** page for attorneys and experts to search and view their own closed vouchers. There are several search parameters to customize searching (ex. voucher closed date, document type, and approved amount). Below is a screenshot of the new home screen menu showing the Closed Documents tab.

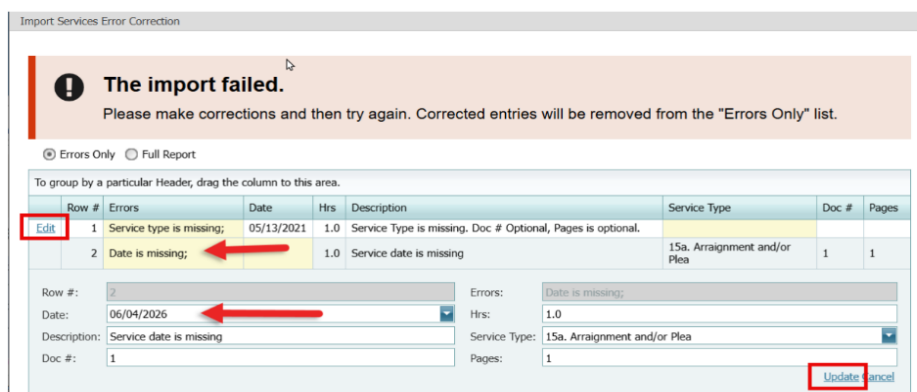


Another feature notifies counsel and experts to avoid uploading files to the Supporting Documents tab that contain personal identifying information (PII) or sensitive information. The banner also notifies users of the 10 MB max .pdf file size.



Additionally, for users that utilize the .csv file import feature, this upgrade will allow errors to be corrected directly in eVoucher.

In the Import Services Error Correction table, click the **Edit** link for each error in the imported file. Correct the error and click the **Update** link. Corrected entries will be removed from the Errors Only list.



Note: By default, the Import Services Error Correction table opens in the **Errors Only** view. Click the **Full Report** radio button to view an error report that includes all imported service lines.

Please contact the Clerk's Office with any questions.