

TO: Federal Public Defender
CJA Panel Attorneys
United States Attorney

FROM: Chief Judge Peter D. Welte
Judge Daniel M. Traynor
Judge Daniel L. Hovland
Magistrate Judge Clare R. Hochhalter
Magistrate Judge Alice R. Senechal

DATE: February 18, 2022

RE: Furlough Requests—48 Hour Advance Notice

Counsel:

In order to allow sufficient time for the Court, Probation and Pretrial Services, and the United States to consider motions for furloughs, any motions should be filed a minimum of 48 hours (excluding weekends and federal holidays) prior to the requested start of a furlough. A motion filed less than 48 hours prior to the requested starting time may be summarily denied. In addition to filing the motion in CM/ECF, a copy of the motion can be sent to a magistrate judge's chambers email: NDD_J-Hochhalter@ndd.uscourts.gov or NDD_J-Senechal@ndd.uscourts.gov.

Motions for furloughs should include specific details on (1) the purpose of the furlough, (2) the location(s) to which the defendant is asking to travel, (3) the person(s) who would transport the defendant if the furlough were granted, and (4) the telephone number and other contact information for the person(s) who would transport the defendant.

The advance requirement applies to defendants who are detained pending trial or pending a revocation hearing, as well as to defendants who are requesting permission to leave a residential reentry center for a period longer than can be approved by a pretrial or probation officer.

Thank you for your cooperation.